

Applications are invited from suitably qualified persons to form a substitute panel as follows:

**Special Needs Assistants - Substitute Panel
An Cosán Community Special School
(Fitzwilliam Place North, Lower Grangegorman, Dublin 7)
(Roll Number: 20572K)
Ref: SNASub26**

An Cosán Community Special School provides for the needs of students with autism and complex needs with a professional recommendation for a special school, in addition to students with moderate general learning disability and complex needs, with a professional recommendation for a special school, from the beginning of Primary school up to eighteen years of age.

We are looking for Special Needs Assistants who are enthusiastic, energetic, flexible and responsive to the needs of the children coupled with a willingness to learn and an interest and passion in educating our children with a diagnosis of autism and complex needs, to fill substitute vacancies as they arise within the school.

An Cosán Community Special School Dublin 7 is a new vibrant school with expanding student numbers and opportunities for both personal and professional learning and growth. We welcome you to join our school community.

- The successful candidate(s) will need to be flexible, self-motivated and be able to display understanding and initiative in the area of special needs support.
- Applicants must have a minimum qualification of QQI Level 5 in special needs, or similar.
- Applicants must demonstrate an ability to work well as part of a team, display strong work ethic and demonstrate positive interpersonal and communication skills.
- A panel may be formed from which permanent, fixed term and specific purpose roles may be filled during the 2026 / 2027 academic session.
- Please note that this competition will fill both full time positions and those of approximately 26.5 hours per week, details of which can be discussed further at interview stage.

Appointment will be subject to:

- Vetting requirements.
- Occupational Health Screening.

Applicants when applying must supply all of the following details to be considered:

- Letter of application.
- Curriculum Vitae, including details of two referees (name, role, contact number & email).
- Copy of Qualifications

To apply please upload your CV and Letter of Application, as one attachment, on The Hire Lab here:
<https://cdetbcareers.thehirelab.com/LiveJobs/ViewJob/CV2HZAFL9SQ>

Latest date for receipt of completed online applications is: 12 noon Friday 16th October 2026

Important Notes:

- ***Applicants must create a profile in order to apply for positions via our online system, which can be done through the link above.***
- ***Creating a profile is NOT applying for a position.***
- ***After a profile is created only then can positions be applied for. The system will generate an email advising that a position has been applied for, and will provide the reference number, if you do not receive this confirmation you have not applied for the position.***
- ***Staff with queries should contact applications@cdetb.ie for assistance quoting the reference number, however staff with technical queries should use the help function available at the login area.***

- ***Any travel or other expenses incurred by candidates whilst undertaking or attending any elements of the selection process will not be refunded by City of Dublin ETB.***
- ***Please note that it is the responsibility of the applicant to ensure that all application documents are received on time. Any technical difficulties encountered by the sender when submitting applications are not the responsibility of City of Dublin ETB. Therefore, candidates are strongly advised to submit applications well before the 12 noon deadline on the specified closing date.***

*Late applications will not be accepted. Shortlisting may take place. Canvassing will disqualify.
City of Dublin ETB is an equal opportunities employer.*

Dr. Christy Duffy
Chief Executive