



### **The Pathways Centre Code of Conduct for Participants**

***The Pathways Centre offers respite to former prisoners in the crucial period after release by providing information, education, counselling, support and referral in a safe and understanding environment.***

***This process of reintegration is achieved by staff and students ensuring that The Pathways Centre is a safe, non-judgemental and caring environment. Our peer led approach is based on mutual respect, assisting participants to change their lifestyle for the better.***

1. Participants should engage in the life of the centre by respecting the ethical code of our centre, attending all timetabled classes and engaging with the counsellor or other services if needed.
2. Participants, when enrolled for class should attend on a regular basis and be on time for classes. If you miss 3 classes in a row without a valid excuse, you could lose your place and may have to re-interview for an available position.
3. Participants should keep appointments with the addiction counsellor or the guidance counsellor. If you cannot keep your appointment, please let the counsellor know as soon as possible so they can use that time for other Participants and arrange another appointment.
4. The Pathways Centre phone numbers are 01 8726499 & 086 0358693, we expect participants to ring if unable to attend.
5. Participants should keep appointments with outside agencies such as, SOLAS, Drug Courts, Drug Centres, Solicitor's Etc. We will do our best to facilitate this.
6. As The Pathways Centre promotes healthy living, with many participants actively engaged in recovery, any participant who is visibly affected by a substance will be asked to leave and return when they are more stable.
7. Anyone who is found to be using or dealing drugs in the centre will be asked to leave and "not" return.

8. We expect good behaviour in the centre, anyone who behaves in a threatening way towards participants or staff will be asked to leave for 4 weeks and will have to re-interview by appointment with the manager for a place before returning.
9. Anyone found or suspected to be stealing from the centre will be suspended for a period determined by the manager. If the behaviour persists they will be asked to leave permanently.
10. Anyone using racist or sexist language or inappropriate remarks or gestures towards participants or staff, will be given a verbal warning in the first instance. If the behaviour persists they will be suspended for 4 weeks and if the behaviour persists after suspension, they will be asked to leave permanently.
11. The telephone should be used for local calls only, unless permission is given otherwise. You must ask a staff member who will normally dial the number for you.
12. Please note, The Pathways Centre does not condone or accept criminal activity. We are required by law to report activities, which are against the law and which have the potential to harm children and vulnerable adults.
13. Interrupting or disrupting classes is NOT allowed. **IF** anyone wishes to join a class they are expected to ask the permission of the teacher when there is a break in the class.
14. Participant's class materials are their own personal belongings. If a participant wishes to store belongings in the centre, they should ask permission from a staff member first. It is the responsibility of participants to take personal control of their own learning.
15. There is **No student parking** provided by the Pathways Centre.
16. The Pathways Centre open at 9:30 AM with classes commencing at 10AM. Classes then run to 11:30 and then till 12:50. We close for lunch, 1pm-2pm. Afternoon classes run from 2pm -4pm. Evening classes are by appointment and the Centre opens at 11:00AM on Friday. Please do not seek admission outside these times.
17. We would hope that participants will respect the facilities in Pathways by cleaning up after themselves, putting their rubbish in the bin etc. and leaving food in the fridge unless it belongs to them.
18. In the interest of health and hygiene, we ask all participants to co-operate with Covid-19 guidelines.

19. As physical spaces are limited, all classes are also on Zoom. The teacher will guide you on how to get the most from the online class.
20. Any person entering or exiting the building MUST be signed both in and out by a staff member.
21. Pathways is an education centre, “not” a drop in centre.

I have read and understand the Code of Conduct of the Pathways Centre. I agree to abide by it at all times in the centre. I also understand that my participation is conditional on quarterly reviews of my participation in the Pathways Centre.