# City of Dublin ETB Board Meeting 17th September 2026

Minutes of the meeting of the City of Dublin Education and Training Board held on Thursday 17th September 2026 at 5.00 p.m. in City of Dublin ETB, Head Office, Ballsbridge, Dublin 4 and via Zoom.

**Present:**

Cllr. Keith Connolly (Chairperson)
Cllr. Dermot Lacey
Ms. Audrey Cepeda (online)
Ms. Sinead Doherty (online)
Cllr. Declan Flanagan (online)
Cllr. Rory Hogan
Cllr. Cat O'Driscoll
Cllr. Colm O'Rourke (online)
Cllr. Vincent Jackson (online)
Cllr. Donna Cooney (online)
Cllr. Michael MacDonncha (online)
Mr. Malachy Farrell
Mr. Aidan Sweeney (online)
Cllr. Jesslyn Henry (online)
Cllr. Hazel de Nortuin (online)
Mr. Michael Smyth

**In attendance:**

Dr. Christy Duffy (Chief Executive)
Ms. Wesleigh O'Hagan (Director of Schools)
Ms. Rhona Kelly (Administration, Corporate Services)
Mr. John Moriarty (Director of FET)
Mr. Blake Hodkinson (Director of FET)
Mr. Damien Costello (Governance Officer)

**Apologies:**

Ms. Bernadette Bourke
Ms. Denise McMorrow
Cllr. Gayle Ralph
Mr. Niall Donald
Mr. Adrian Cummins
Ms. Kay Cullinan (Director of OSD*)
Ms. Aideen O'Riordan (Director of OSD* - Finance)
Mr. Philip Connolly (Director of Services SUSI)
**Organisation Support & Development*

## 1. Signing of Attendance Record/Conflicts of Interest/Disclosure of Interests

In accordance with the provisions of CL 0083/2024 Code of Practice for the Governance of Education and Training Boards, members were requested to declare to the Chairperson of City of Dublin ETB or Chief Executive any conflict of interest in respect of any of the matters listed for consideration suitable in advance of meetings of City of Dublin Education and Training Board.

## 2. Minutes and Matters Arising

The minutes of the City of Dublin ETB meeting held on the 18th June were approved.

***Proposed by: Cllr. Dermot Lacey*** ***Seconded by: Cllr. Cat O'Driscoll***

## 3. Reserved Functions

**3.1** **City of Dublin ETB Nominee Vacancies on Committees and Boards of Management** (Appendix 3A) was noted.

**3.2** **Approval of City of Dublin ETB Nominee, Parent/Student, Teacher, BoM Nominees to Boards of Management and Committees** (Appendix 3B) was approved as per Appendix 3B.

**Proposed by: Michael Smyth** **Seconded by: Cllr. Dermot Lacey**

**3.3** **Report – Audit and Risk Committee Meeting May 2026** (Appendix 3C) was noted.

**3.4** **Report – Finance Committee Meeting February 2026** (Appendix 3D) was noted.
The Board was reminded that the Finance Committee are still seeking one more board member to represent the Finance Committee and to advise Board Governance if anybody is interested.

**3.5** **Report – Finance Committee Meeting March 2026** (Appendix 3E) was noted.
The Chair thanked the Director of OSD Finance and the Finance Team for all their hard work.

**3.6** **ETBI Annual Congress October 15th City of Dublin ETB Delegates** (Appendix 3F) was approved as per Appendix 3F.
**Proposed by: Cllr. Cat O'Driscoll** **Seconded by: Cllr. Rory Hogan**
A request was made by the Board to contact ETBI to ask them not to schedule events on the same day as Board meetings.

**3.7** **City of Dublin ETB Code of Conduct for Board Members** (Appendix 3G) was approved as per Appendix 3G.
**Proposed by: Cllr. Rory Hogan** **Seconded by: Cllr. Cat O'Driscoll**

**3.8** **City of Dublin ETB Code of Conduct for Staff Members** (Appendix 3H) was approved as per appendix 3H.
**Proposed by: Cllr Rory Hogan** **Seconded by: Cllr. Cat O'Driscoll**

## 4 Chief Executive's Report

**4.1** **Directors of FET Report** (Appendix 4A) was noted.
The Board was informed of the successful City of Dublin ETB Stand located at the entrance to the recent Higher Options and WorldSkills event held in the RDS. The Board was advised of the recent partnership between City of Dublin ETB, Dublin City Council and Conradh na Gaeilge to establish a Gaeltacht in the Harcourt Street area of Dublin.
The Board commended the Tertiary programmes that City of Dublin FET College are offering and requested an update on the programmes progress.

**4.2** **Director of Schools Report** (Appendix 4B) was noted.
The Board was updated on the new UBU Service Development Site in Finglas South. The Board was advised that the City of Dublin ETB has issued a public call for service with applications closing at the end of September. The Board commended City of Dublin ETB and Music Generation for the success of the recent Department of An Taoiseach Child Poverty and Wellbeing Summit held in Ballymun. The Board noted the need for further funding from DCC for the continued success of Music Generation.

**4.3** **Director of OSD Finance Report** (Appendix 4C) was noted.

**4.4** **Director of OSD Report** (Appendix 4D) was noted.
Following a request the Board was informed of the date for the stakeholders meeting for Rathmines College with a time to be confirmed. A request was made by the Board for discussions to take place between City of Dublin ETB and Dublin City Council regarding Cabra Sportsground.

**4.5** **Director of Services SUSI Report** (Appendix 4E) was noted.
The Board were informed that the MySUSI peer review group meetings had progressed extremely well.

**4.6 City of Dublin ETB Hospitality and Gifts Policy** (Appendix 4F) was noted.

**4.7 City of Dublin ETB FOI Disclosure Log Q1 and Q2 2026** (Appendix 4G) was noted.

## 5 Risk

The Board was advised that the Department had not given sanction for vacant Senior Head Office Posts over the last number of months and that there were currently eight vacancies at Head Office. It was also noted that this was an issue affecting ETBs nationally. This was highlighted to the Board to raise awareness of the seriousness of the current situation and the possible impact on critical functions in City of Dublin ETB and its frontline services. The Board were advised that the failure to sanction posts has been added to the Risk Register. Following discussion, the Board requested a brief note detailing the key issues involved to be circulated to Board Member

## 6 Boards of Management and Committees Minutes for Noting

The following Board of Management and Committee minutes were confirmed.

- Cabra CC held on 26th March 2026 **(Appendix 6A)**
- Clonturk CC held on 10th June 2026 **(Appendix 6B)**
- Coolock CC held on 24th March 2026 **(Appendix 6C)**
- Ellenfield CC held on 30th April 2026 **(Appendix 6D)**
- Kylemore College held on 9th June 2026 **(Appendix 6E)**
- Presentation College held on 25th May 2026 **(Appendix 6F)**
- FET College Cathal Brugha held on 15th April 2026 **(Appendix 6G)**
- Clonturk CC held on 22nd April 2026 **(Appendix 6H)**

## 7 Circular Letters, Inspection Reports and Correspondence

Noted.

## 8 Members' Business

## 9 Chairperson's Business

The Board was advised that the deadline for the completion of the Board Self-Assessment Evaluation Questionnaire has been extended to the 1st of October 2026. The Board was reminded that the Evaluation is a requirement from the Code of Practice for the Governance of Education and Training Boards 2024 and this requirement has been highlighted by the Comptroller and Auditor General.

## 10 Next Meetings:

- Thursday 15th October 2026 at 5pm