City of Dublin ETB Board Meeting 26th March 2026

Minutes of the meeting of the City of Dublin Education and Training Board held on Thursday 26th March 2026 at 12.00 p.m. via Zoom.

Present:

Cllr. Keith Connolly (Chairperson)
Cllr. Donna Cooney
Mr. Niall Donald
Ms. Sinead Doherty
Mr. Malachy Farrell
Cllr. Declan Flanagan
Cllr. Jesslyn Henry
Cllr. Vincent Jackson
Cllr. Dermot Lacey
Cllr. Micheál MacDonncha
Ms. Denise McMorrow
Cllr. Cat O'Driscoll
Cllr. Gayle Ralph
Mr. Michael Smyth
Mr. Aidan Sweeney

In attendance:

Dr. Christy Duffy (Chief Executive)
Ms. Aideen O'Riordan (Director of OSD* - Finance)
Ms. Kay Cullinan (Director of OSD*)
Mr. John Moriarty (Director of FET)
Mr. Damien Costello (Governance Officer)
**Organisation Support & Development*

Apologies:

Ms. Bernadette Bourke
Ms. Audrey Cepeda
Mr. Adrian Cummins
Cllr. Hazel de Nortuin
Cllr. Rory Hogan
Cllr. Colm O'Rourke
Mr. Blake Hodkinson (Director of FET)
Ms. Wesleigh O'Hagan (Director of Schools)
Mr. Philip Connolly (Director of Services SUSI)

The Chairperson opened the meeting by welcoming Ms. Sinead Doherty who was nominated as parent representative to the board.

1. Signing of Attendance Record/Conflicts of Interest/Disclosure of Interests

In accordance with the provisions of CL 0083/2024 Code of Practice for the Governance of Education and Training Boards, members were requested to declare to the Chairperson of City of Dublin ETB or Chief Executive any conflict of interest in respect of any of the matters listed for consideration suitable in advance of meetings of City of Dublin Education and Training Board.

2. Minutes and Matters Arising

The minutes of the City of Dublin ETB meeting held on the 19th of March were approved.

Proposed by: Cllr. Dermot Lacey ***Seconded by: Cllr. Vincent Jackson***

3. Finance

3.1 City of Dublin ETB Corporate Procurement Plan 2025 was noted.
3.2 City of Dublin ETB Multi-Annual Procurement Plan 2025 was noted.

4. Reserved Functions

4.1 **Annual Report of the Finance Committee** was noted.

4.2 **Statement on Internal Control 2025**
The Board were presented with the Statement on Internal Control 2025.

(i) Statement on Internal Control 2025
The Board were advised that the Audit and Risk Committee at their meeting on the 12th of March approved the recommendation of the Statement on Internal Control to go to the City of Dublin ETB Board for approval.
The Board were informed that the non-compliant procurement amount for 2025 was approximately €445,000 a significant reduction to the figure of approximately €700,000 reported in 2024
The Board were informed of the Revenue Compliance interventions notified in 2025 and the subsequent self-reviews carried out by City of Dublin ETB.
The Board approved the Statement on Internal Control 2025.
Proposed by: Cllr. Vincent Jackson ***Seconded by: Cllr. Declan Flanagan***

(ii) ARC Review of System on Internal Control 2025 was noted.

4.3 **City of Dublin ETB Draft Financial Statements for the year ended 31st December 2025**
The Board were presented with the Draft Financial Statements for the year ended 31st December 2025.

An overview of the 2025 draft financial statements was provided to the Board by the Director of OSD(Finance) including reference to the Operating Statement, Statement of Current Assets and Liabilities, Analysis of the Revenue Surplus /(Deficit) and key notes. The Director of OSD(Finance) advised the Board that the 2024 FET deficit of €2.3m was successfully eliminated in 2025. It was also noted that a previous Agency/Self Financing project surplus/deficit offset was reversed in the 2025 draft accounts upon request by the Department of Education and Youth (DEY). This matter will be subject to discussion and clarification with the DEY prior to the finalisation of the 2025 accounts.

The Board were informed that the Finance Committee, at their meeting held on Tuesday 24th of March 2026, approved the recommendation for the draft financial statements to go to the City of Dublin ETB Board for approval.
The Board were advised that the accounts are subject to audit by the C&AG and may be subject to amendment prior to final sign-off.

The Board approved the draft financial statements for the year ended 31st December 2025.
Proposed by: Mr. Micheál MacDonncha ***Seconded by: Cllr. Cat O'Driscoll***

4.4 **City of Dublin ETB Annual Report 2025**
The Board approved the Annual Report 2025.
Proposed by: Cllr. Donna Cooney ***Seconded by: Cllr. Dermot Lacey***

The Chairperson on behalf of the board thanked the executive, particularly the Director of OSD Finance and the Finance Team for their hard work. The Chairperson also thanked the work of the Audit and Risk Committee and Finance Committee.

The Chief Executive thanked the Board members for their commitment and the Director of OSD Finance and the Finance Team for the huge amount of work that went into the Financial Statements.

The Chief Executive highlighted the great amount of work undertaken by the organisation in reducing the non-compliance procurement figure to €445k. The Board were advised that this achievement is a significant landmark for the organisation. This year is the first time the organisation has had a budget of over 600 million, this highlights the scale, size and scope of City of Dublin ETB which was showcased at yesterday's City of Dublin ETB Expo Showcase event 'Transforming Lives and Communities' held in Croke Park.

5. Next Meeting: Thursday 21st May 2026 at 5p.m.