City of Dublin ETB Board Meeting February 2026

Minutes of the meeting of the City of Dublin Education and Training Board held on Thursday 19th February 2026 at 5.00 p.m. in City of Dublin ETB, Head Office, Ballsbridge, Dublin 4 and via Zoom.

Present:

Cllr. Keith Connolly (Chairperson)
Ms. Bernadette Bourke (online)
Ms. Audrey Cepeda (online)
Cllr. Donna Cooney (online)
Mr. Niall Donald (online)
Mr. Malachy Farrell (online)
Cllr. Declan Flanagan (online)
Cllr. Jesslyn Henry
Cllr. Rory Hogan (online)
Cllr. Vincent Jackson (online)
Cllr. Dermot Lacey (online)
Ms. Denise McMorrow
Cllr. Gayle Ralph (online)
Mr. Michael Smyth (online)

In attendance:

Dr. Christy Duffy (Chief Executive)
Ms. Kay Cullinan (Director of OSD*)
Ms. Aideen O'Riordan (Director of OSD* - Finance)
Mr. Blake Hodkinson (Director of FET)
Mr. John Moriarty (Director of FET)
Ms. Wesleigh O'Hagan (Director of Schools)
Mr. Damien Costello (Governance Officer)
**Organisation Support & Development*

Apologies:

Mr. Philip Connolly (Director of Services SUSI)
Mr. Adrian Cummins
Cllr. Hazel de Nortuin
Cllr. Michael MacDonncha
Cllr. Cat O'Driscoll
Cllr. Colm O'Rourke
Mr. Aidan Sweeney

1. Signing of Attendance Record/Conflicts of Interest/Disclosure of Interests

In accordance with the provisions of CL 0083/2024 Code of Practice for the Governance of Education and Training Boards, members were requested to declare to the Chairperson of City of Dublin ETB or Chief Executive any conflict of interest in respect of any of the matters listed for consideration suitable in advance of meetings of City of Dublin Education and Training Board.

2. Minutes and Matters Arising

The minutes of the City of Dublin ETB meetings held on the 15th of January were approved.

Proposed by: Cllr. Jesslyn Henry ***Seconded by: Cllr. Dermot Lacey***

3. Reserved Functions

3.1 **City of Dublin ETB Service Plan 2026** (Appendix 3A) was approved.
The Board were informed that the Service Plan was reviewed by the Finance Committee at their meeting last week to be brought to the board for approval. The Board were advised of the additional funding allocation template requested by Solas for inclusion in this year's service plan.

The board complimented all who worked on the delivery of the service plan.

Proposed by: Cllr. Vincent Jackson ***Seconded by: Cllr. Jesslyn Henry***

3.2 City of Dublin ETB Annual Report 2025 for review (Appendix 3B) was noted**.**
The Board was advised that the Annual Report 2025 will be brought to the board for approval at the March meeting once the 2025 financial accounts have been approved by the board.

3.3 City of Dublin ETB Nominee Vacancies on Committees and Boards of Management (Appendix 3C) was noted.

3.4 Approval of City of Dublin ETB Nominee, Parent/Student, Teacher, BoM Nominees to Boards of Management and Committees (Appendix 3D) was approved as per Appendix 3D.
Mr Aidan Sweeney was approved as a City of Dublin ETB nominee to the Audit and Risk Committee.

Proposed by: Ms. Denise McMorrow ***Seconded by: Cllr. Vincent Jackson***

3.5 Report – Finance Committee Meeting November 2025 (Appendix 3E) was noted.

3.6 Ethics Board Members Correspondence (Appendix 3F) was noted.
The Board were reminded that the Ethics declarations are a yearly requirement linked to the Code of Practice for the Governance of Education and Training Boards and that reminders have issued to board members who have yet to return their declarations.

4. Chief Executive's Report

The Board were advised that the presentation to take place with the managers of Finglas Training Centre and Ballyfermot Training Centre has been postponed until there are more board members attending in person, which will give members the opportunity to engage with the work of the training centre managers.

The Board were reminded that an invite to the City of Dublin ETB Expo style showcase taking place on the 25th of March in Croke Park has issued to all board members. The Board were advised that it is an open invitation to all stakeholders and members of the public.

4.1 **Directors of FET Report** (Appendix 4A) was noted.
The Board were advised that City of Dublin ETB in partnership with the School of Nursing and Midwifery, Trinity College Dublin, have launched Trinity College's first National Teritary Degree. The Board congratulated the executive on the new tertiary programme.

Training Centre Managers Presentation (Appendix 4B) was noted.

4.2 **Director of Schools Report** (Appendix 4C) was noted.
The Board were updated on the Child Protection and Safeguarding Oversight Committee and Child Protection Procedures for Schools 2025. The Board were informed that participants from our Youth Services and Music Generation are taking part in the St. Patricks Day parade in Dublin.

4.3 **Director of OSD Finance Report** (Appendix 4D) was noted.
The Board were reminded that the Board meeting on the 26th of March at 12 p.m. via zoom is to approve the financial statements for year ended 2025.

4.4 **Director of OSD Report** (Appendix 4E) was noted.

4.5 **Director of Services SUSI Report** (Appendix 4F) was noted.

4.6 **Protected Disclosure Annual Report 2025** (Appendix 4G) was noted.

4.7 **Domestic violence and abuse policy and supports for recognised primary and post-primary schools and ETBs** (Appendix 4H) was noted.
The Board were reminded that this policy is from the Department of Education and Youth.

4.8 **FOI Disclosure Log 2025** (Appendix 4I) was noted.

5. Risk

The Board were advised that the senior leadership team have signed off on the risk register for 2025 and are finalising the risk register for quarter one 2026 which will be brought to the Audit and Risk Committee for their meeting in March.

6. Boards of Management and Committees Minutes for Noting

The following Board of Management and Committee minutes were confirmed.

- Kylemore College held on 26th November 2025 (**Appendix 6A**)
- Kylemore College (SM) held on 26th November 2025 (**Appendix 6B**)
- FET College Whitehall, Mobhi Rd held on 24th September 2025 (**Appendix 6C**)
- FET College Plunket held on 20th October 2025 (**Appendix 6D**)
- FET College Plunket held on 7th April 2025 (**Appendix 6E**)
- Solas Hospital School held on September 2025 (**Appendix 6F**)
- Cabra CC held on 16th December 2025 (**Appendix 6G**)
- Coolock CC held on 11th November 2025 **(Appendix 6H)**
- Ellenfield CC held on 29th May 2025 **(Appendix 6I)**
- Ellenfield CC held on 12th September 2025 **(Appendix 6J)**
- Ellenfield CC held on 2nd October 2025 **(Appendix 6K)**

7. Circular Letters, Inspection Reports and Correspondence

7.1 Subject Inspection Geography Report – Clogher Road CC **(Appendix 7A)** was noted.
7.2 Subject Inspection Home Economics Report – Marino College **(Appendix 7B)** was noted.

8. Members' Business

8.1 Member's Motion (Appendix 8A) was noted.
The Board were informed that there will be a stakeholder meeting in March regarding Rathmines Town Hall.
The Board welcomed the progress regarding protecting the infrastructural heritage of Rathmines Town Hall.

9. Chairperson's Business

The Board were advised to return their Ethics declarations if they are outstanding as this is a statutory requirement.

10. Next Meetings:

- Thursday 19th March 2026 at 5p.m.
- Wednesday 25th March at 11a.m. – 3p.m. Transforming Lives and Communities, City of Dublin ETB Expo Showcase Event – Croke Park
- Thursday 26th March 2026 at 12p.m. via zoom

The Board were advised of the importance of the board meeting scheduled for the 26th of March. It is a statutory requirement that the financial accounts are approved by the board.